

Policy Title:	Quality Assurance		
Category:	<input type="checkbox"/> Institutional - Board	<input checked="" type="checkbox"/> Academic - Administrative	
	<input type="checkbox"/> Institutional - Administrative	<input type="checkbox"/> Employment - Administrative	
Approved by:	<input type="checkbox"/> Board	<input checked="" type="checkbox"/> President	
Date approved:	June 29, 2017	Effective date:	June 29, 2017
Policy Sponsor:	Vice President, Academic	Date last reviewed:	June 29, 2017
Date of Mandatory Review (expiry date)	June 2022	Date of last revision of Procedures	n/a - none

1 POLICY

1. CMCC will conduct a formal system of quality assurance through the reflection, evaluation, development and improvement of program delivery and customer service in order to meet the Mission of the institution. The Quality Assurance (QA) system will incorporate responsibility, consistency of standards and procedures, accountability, assessment of outcomes and evaluations, as well as effective communication.
2. CMCC's QA system will include:
 - a. clear organizational structure for quality assurance
 - b. listing and description of each area and item (indicator of quality assurance that is measured) including:
 - i. how the item is to be measured
 - ii. how frequently the item will be measured
 - iii. how data will be assessed to identify need for improvement
 - iv. how improvement efforts will be determined
 - v. how improvement efforts will be followed to ensure implementation and improvement
 - vi. how the effectiveness of implemented changes/improvements will be assessed on an ongoing basis
 - vii. methods for communicating quality assurance results to the institution.

2 PURPOSE

To provide an effective learning experience that is engaging and enriching for its students. To promote a culture in which faculty can contribute to the reflection, evaluation, development, and improvement in their teaching and research.

3 SCOPE

All CMCC employees involved in developing QA procedures.

4 INFORMATION AND COMPLIANCE PLANS (not a comprehensive list)

- Federation of Canadian Chiropractic Standards for Accreditation of Doctors of Chiropractic Programmes, Section III Criteria for Accreditation: Standard F (Doctor of Chiropractic Programme Outcomes)
- Federation of Canadian Chiropractic Standards for Accreditation of Doctors of Chiropractic Programmes, Section III Criteria for Accreditation: Standard H (Evaluation, Planning and Effectiveness)
- Postsecondary Education Quality Assessment Board (PEQAB) Handbook for Private Organizations 2017, Organization Review Standards 5, 8 (Organization Evaluation)

5 RELATED POLICIES (not a comprehensive list)

- Program Review

6 DEFINITIONS

N/A

New Policy Approved (date):
Quality Assurance Strategy – July 2003

Policy Revision History (dates):
March 5, 2009
June 29, 2017

-----END OF POLICY-----

7 PROCEDURES

N/A

New Procedure Approved (date):

Procedure Revision History (dates):

8 ATTACHMENTS

None