

Policy Title: Student Organizations & Clubs

Category:	<input type="checkbox"/> Institutional - Board <input checked="" type="checkbox"/> Academic - Administrative <input type="checkbox"/> Institutional - Administrative <input type="checkbox"/> Employment - Administrative		
Approved by:	<input type="checkbox"/> Board <input checked="" type="checkbox"/> President		
Date approved:	December 20, 2018	Effective date:	December 20, 2018
Policy Sponsor:	Registrar	Date last reviewed:	March 2023
Date of Mandatory Review (expiry date):	March 2028	Date of last revision of Procedures:	December 20, 2018

1. POLICY

1. CMCC reserves the right to officially recognize one or more student organizations as being representative of registered students in the institution’s academic programs. Organizations may only be established on the proviso that they align with the institution’s Mission, Vision and Model of Care.
2. The relationship between CMCC and a student organization shall be formalized in a Memorandum of Agreement between the administration and the organization’s governing body.
3. Student organizations will only be officially recognized by CMCC upon the completion of a Student Referendum in which 60% of eligible members of the proposed organization vote and 50% +1 of those who vote are in favour of its establishment, and finalization of a Memorandum of Agreement. Such a referendum will be overseen in a manner to be determined by CMCC.
4. CMCC is not responsible for the daily operation or governance of student organizations but, instead, serves to protect the students’ best interests in such organizations by facilitating a quality assurance and risk management process. CMCC accepts no liability for an organization’s activities but, instead, will work with the organization to ensure that appropriate risk management provisions are in place.
5. A recognized student organization must appoint a CMCC employee who will serve as an advisor. The appointment of the employee will be agreed upon by CMCC and the student organization.
6. All student organizations must adhere to all CMCC policies.

7. All student organizations must demonstrate evidence of having appropriate governing, financial and risk management provisions in place in order to initiate and maintain their operations. The standard for such provisions shall be established by CMCC at its sole discretion.
8. CMCC may, but is not obligated to, collect membership fees on behalf of the student organization provided the collection of a mandatory fee is agreed to by way of a student referendum, as set out in # 3 above.
9. CMCC reserves the right, at its sole discretion, to impose interim or permanent measures upon a student organization that does not adhere to CMCC's Model of Care, municipal, provincial or federal legislation, or adhere to the terms of the established Memorandum of Agreement.
10. All student clubs must be established under the governing authority of a recognized student organization.
11. Any student club whose focus is on the practice of chiropractic treatment or any act that is regulated by statute must have an appropriately licensed faculty advisor who both endorses the club's establishment and agrees to be present at all meetings.
12. All student clubs must adhere to the policies and procedures of both its governing student organization and CMCC. Further, CMCC reserves the right to impose interim or permanent measures upon student clubs that do not adhere to CMCC's Model of Care, municipal, provincial or federal legislation.
13. CMCC reserves, at its sole discretion, the right to impose interim or permanent measures upon student organizations or clubs whose activity poses a risk or threat to the safety and/or security of any of its members, CMCC students and/or employees, or the general public.

2. PURPOSE

To ensure that student organizations and clubs adhere to CMCC's educational objectives, and that they operate within the accepted standards and best practices of student self-governance, financial and risk management.

3. SCOPE

All students.

4. INFORMATION AND COMPLIANCE PLANS (not a comprehensive list)

CMCC Students' Council is the Student Organization recognized as the official voice of CMCC's undergraduate students.

Student Referendum – For a student referendum to be successful, at minimum 60% of the eligible students of the organization must vote, and 50% +1 of those who voted must vote favourably to the question.

5. RELATED POLICIES (not a comprehensive list)

N/A

6. DEFINITIONS

Student organizations are groups of registered students who collectively organize to represent the common interests of the collective. Such organizations require the payment of membership fees in order to be a member and are governed by the members themselves.

Student clubs are smaller organizations of registered students who collectively organize to advance a special interest or activity to enhance student life at CMCC. Such organizations do not require the payment of membership fees and are governed under the authority of a sponsoring student organization.

New Policy Approved (date):	Clubs – May 23, 2002
Policy Revision History (dates):	April 1, 2010 June 29, 2017 Student Organizations & Clubs – November 30, 2017 December 20, 2018

-----**END OF POLICY**-----

7. PROCEDURES

1. Within 45 days of a favourable vote to establish the Student Organization, representatives of the organization will enter into a Memorandum of Agreement with CMCC which sets out goals of the organization and the procedures that regulate the activity of the Student Organization, and the relationship between the organization and CMCC.
2. Once the MOA is signed, CMCC will officially recognize the Student Organization under this Policy, and appoint an administrative liaison within the Division of Student Services.

New Procedure Approved (date):	Clubs - April 1, 2010
Procedure Revision History (dates):	Student Organizations & Clubs - November 30, 2017 December 20, 2018

8. ATTACHMENTS

None.